EVENT GUIDE

AICCRA Supervision Mission in Ethiopia
October 16 to 20, 2023

Weather conditions in Addis Ababa

Addis Ababa, the capital city of Ethiopia, is situated at an elevation of approximately 2,355 meters above sea level. The city enjoys a relatively mild climate due to its high elevation. In October, Addis Ababa experiences the transition from the rainy season to the dry season.

Daytime temperatures typically range from 15°C to 25°C (59°F to 77°F), making it pleasantly warm during the day. Early mornings and evenings tend to be cold and windy.

Suggested clothing: comfortable light clothes for the warmer day weather and warm clothes for evenings.

Arrival at Bole International Airport in Addis Ababa, Ethiopia

Please make sure that you have the necessary documents and visa to enter Ethiopia. When you arrive at the Bole International Airport, you will pass through the immigration counters where your passport will be scanned, and one of the officers will cross-check your details to make sure you have the required documents to enter Ethiopia.

You may also be requested to show the formal invitation letter and any other relevant documentation including your Yellow Fever and Covid-19 vaccination certificates and resident/work permit if you are departing from a country which is not your country of origin as per your passport.
**Security Advisories for Ethiopia**

Like any other major city around the world, pick-pocketing and street crimes are common in some parts of Addis Ababa. However, most visits to Ethiopia are trouble-free. Please avoid as much as possible crowded streets, open air markets, and congested public spaces.

Kindly be guided by the following advisory in terms of security:

- Limit exposure to public places
- Be particularly careful/precautionous when you are surrounded by many “merchants” as some may be robbers
- Always carry your identification documents e.g., a colored copy of the bio-data page of passport and the visa stamp page
- During transfers to and from the airport to the hotel, participants are advised to desist from using electronic devices in the vehicles and keep windows up and doors always locked.

**Transport to and from the airport**

Airport transfers will be arranged for all participants, based on the flight itinerary information you will provide in the participants list. We will try and arrange group transfers as best as we can.

Should there be a change in your itinerary, please communicate immediately for planning purposes to Carolina (C.Garces@cgiar.org) Ayalneh (A.Mulatu@cgiar.org) Anne (A.Miki@cgiar.org) and Addah (A.Magawa@cgiar.org).

The exact schedules of return transfers will be communicated in the course of the mission week.

Alternatively, you can use metered taxis from the airport or taxi-hailing apps (RIDE and Feres). Payment for the same is in local currency (ETB).

**Accommodation**

Accommodation has been reserved at the ILRI Campus Hostels in Addis Ababa on bed and breakfast at USD 95. In case of a spillover, ILRI has pre-negotiated arrangements with the Haile Grand Addis Ababa Haile Grand Hotel at USD 120. The room assignments and schedule of airport transfers for the confirmed participants will be shared one week before your arrival in Ethiopia. Kindly reach out to Ayalneh, Anne, and Addah should you need any assistance.
Accommodation Bills Settlements

Accommodation bills should be settled individually and paid directly to the ILRI hostel and/or Haile Grand Hotel and Swiss Inn Nexus Hotels unless otherwise indicated in the Participants list_AICCRA Addis Meetings.xlsx (sharepoint.com). Various modes of payment including cash, debit and credit cards (Visa, Mastercard), online payment, and bank transfers are acceptable.

For AICCRA ISC members, accommodation bills will be covered by the AICCRA Program Management Unit.

Special Needs

Please advise Ayalneh, Addah and Anne for any special needs e.g.

- Meals if Vegetarian
- Food Allergies
- Disability
- Others

ICT Services

There will be free wireless internet connectivity both at the ILRI Campus and the hotels throughout the mission week. Please feel free to ask for assistance from the Admin team.

Banking and Credit Cards

The Ethiopian local currency is the Birr (ETB). The exchange rate may vary from time to time based on the bank or forex bureaus which are stationed both at the airport and the ILRI Addis Ababa Campus. You can access an ATM machine at the ILRI Campus.

Banks are open from Monday to Friday 8:30am - 4:30pm and Saturdays 8:30am -12:00pm, with lunch breaks from 12:30pm – 2pm. All banks are closed on Sundays.
Electrical Outlet in Ethiopia

- Voltage: 220 V
- Frequency: 50 Hz

There are two associated plug types; C and F. Plug type C is the plug that has two round pins and plug type F is the plug that has two round pins with two earth clips on the side.
## Program and Venue Information

<table>
<thead>
<tr>
<th>Date</th>
<th>Time (EAT)</th>
<th>Meeting</th>
<th>Participation</th>
<th>Venue</th>
<th>Link to the Agenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sun, 15 Oct</td>
<td>08:00 - 17:00</td>
<td>Side meetings: Communications</td>
<td>AICCRA Comms</td>
<td>Konso Meeting Room</td>
<td></td>
</tr>
<tr>
<td>Mon, 16 Oct</td>
<td>10:30 - 18:30</td>
<td>(01) AICCRA WB Supervision Mission Meeting</td>
<td>AICCRA PMC, Core Team, WBG</td>
<td>Azage Conference Centre, ILRI Campus Link to the Agenda</td>
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<tr>
<td></td>
<td>08:30 - 12:30</td>
<td>(02) CGIAR Stakeholders’ Consultation on AICCRA Additional Financing</td>
<td>Closed to CGIAR centers, World Bank, PMC, ISC</td>
<td>Azage Conference Centre, ILRI Campus Link to the Agenda</td>
<td></td>
</tr>
<tr>
<td></td>
<td>14:00 - 17:00</td>
<td>(03) Ethiopia Public Forum</td>
<td>OPEN</td>
<td>Azage Conference Centre, ILRI Campus Link to the Agenda</td>
<td></td>
</tr>
<tr>
<td>Wed, 18 Oct</td>
<td>06:00 - 08:00</td>
<td>Travel from Addis Ababa to Adama</td>
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<tr>
<td></td>
<td>08:00 - 17:00</td>
<td>(04) AICCRA Fieldtrip</td>
<td>OPEN</td>
<td>Link to the Field Trip Itinerary</td>
<td></td>
</tr>
<tr>
<td>Thurs, 19 Oct</td>
<td>09:00 - 12:00</td>
<td>Side meetings: Monitoring, Evaluation and Learning (MEL)</td>
<td>MEL team and focal points</td>
<td>JEGOL Meeting Room</td>
<td></td>
</tr>
<tr>
<td>Thurs, 19 Oct</td>
<td>09:00 - 16:00</td>
<td>(05) AICCRA ISC Meeting Day 1</td>
<td>Closed to ISC and PMC only</td>
<td>Info Center Meeting Room ILRI Campus Link to the ISC4 Meeting Agenda</td>
<td></td>
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<tr>
<td></td>
<td>08:30 - 14:00</td>
<td>AICCRA ISC Meeting Day 2</td>
<td>Closed to ISC and PMC only</td>
<td>Link to the ISC4 Meeting Agenda</td>
<td></td>
</tr>
<tr>
<td>Fri, 20 Oct</td>
<td>09:00 - 12:00</td>
<td>Side meetings: Monitoring, Evaluation and Learning (MEL)</td>
<td>MEL team and focal points</td>
<td>JEGOL Meeting Room</td>
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### Fieldtrip to Adama | Wed, 18th October

The AICCRA fieldtrip is planned for **Wednesday, 18th October 2023**, where we will be visiting the **Ethiopia Wheat Belt (Kulumsa Agricultural Research Center and Iteya Farmers Group)** which is approximately three-hours' drive from Addis Ababa.

#### TRIP ITINERARY

<table>
<thead>
<tr>
<th>Time</th>
<th>Event/Meeting</th>
<th>Who</th>
</tr>
</thead>
<tbody>
<tr>
<td>6am-6:15am</td>
<td>Boarding Buses for Departure</td>
<td>All Participants</td>
</tr>
<tr>
<td>6:15am-9:00am</td>
<td>Travel from Addis to Kulumsa</td>
<td>All Participants</td>
</tr>
<tr>
<td>9:00am-9:15am</td>
<td>Introduction to AICCRA Activities with EIAR.</td>
<td>CYMMIT Team</td>
</tr>
<tr>
<td></td>
<td>Safeguard Briefing on Site Visits</td>
<td>AICCRA E&amp;S Team</td>
</tr>
<tr>
<td>9:15am-10:45am</td>
<td>Interactions with EIAR Scientists at Seed Experimentation Sites</td>
<td>All Participants</td>
</tr>
<tr>
<td>10:45am-11:00am</td>
<td>Reassembling, Snack Break, and Departure to EIAR Seed Production Site</td>
<td>All Participants</td>
</tr>
<tr>
<td>11:00am-11:30am</td>
<td>Stopover at EIAR Seed Production Site</td>
<td>All Participants</td>
</tr>
<tr>
<td>11:30am-12:00pm</td>
<td>Travel from Kulumsa to Farmer Groups at Iteya.</td>
<td>All Participants</td>
</tr>
<tr>
<td>12:00pm-12:10am</td>
<td>Introduction to AICCRA Activities with Farmer Groups.</td>
<td>CYMMIT Team</td>
</tr>
<tr>
<td>Time</td>
<td>Activity Description</td>
<td>Responsible Party</td>
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<tr>
<td>12:10pm-12:30pm</td>
<td>Introduction of Lersha CSA Bundling and Advisory Model</td>
<td>Green Agro Solution Team</td>
</tr>
<tr>
<td>12:30pm-2:00pm</td>
<td>Interactions with Farmer Groups</td>
<td>All Participants</td>
</tr>
<tr>
<td>2:00pm-3:00pm</td>
<td>Lunch Break at Farmer Field</td>
<td>All Participants</td>
</tr>
<tr>
<td>3:00pm-6:00pm</td>
<td>Reassembling and Departure from Iteya to Addis</td>
<td>All Participants</td>
</tr>
</tbody>
</table>

**Environmental & Social Safeguard Tips During Field Trip**

1. **Respect Natural Habitats**: Avoid disturbing natural habitats like wetlands, forests, and water bodies. Do not collect plants, disturb wildlife, or disrupt ecosystems.
2. **Stay on Designated Paths**: Stick to designated paths and trails to avoid trampling on crops or disturbing natural habitats.
3. **Avoid Disruption**: Be mindful of the ongoing activities in the research centre or farmer's fields and avoid disrupting routine workflow.
4. **Minimize Waste**: Carry reusable water bottles and containers to reduce plastic waste.
5. **Avoid Littering**: Properly dispose of any waste you generate during the visit in designated waste bins on the field and in the buses. Ensure that you do not leave any trash or waste behind. Carry all waste with you and dispose of it properly.
6. **Health and Safety**: Act in a way that ensures the health and safety of both visitors and local communities. Avoid any action that could endanger people’s safety. If something doesn't feel right, trust your instincts, prioritize your safety, and report it to the designated E&S team. Keep personal belongings and equipment secure.
7. **Sun Protection**: Use sunscreen, wear appropriate clothing, and stay hydrated to protect yourself from the sun’s effects.
8. **Respect Local Customs and Traditions**: Be aware of, and respect the local customs, traditions, and cultural norms of the farmers and communities we are visiting. Avoid any action or statement that could lead to disrespect or discrimination.
9. **Respect Local Knowledge and Engage with Respect**: Respect the farming knowledge and practices of local farmers. Acknowledge the value of their farming knowledge and practices before offering any advice. When interacting with farmers, approach them with respect and courtesy.
10. **Respect Privacy**: Obtain consent before taking photographs or recording any community member, their homes, or their personal information.
11. **Prioritize Local Voices**: Give priority to local perspectives and listen to the experiences and concerns of farmers.
12. **Promote Inclusivity**: Ensure that interactions are inclusive, allowing different people to share their experiences and ask questions.
13. **Offer support**: If possible, offer to share any knowledge or experiences that could benefit farmers, and local communities.
14. **Report any concerns to the AICCRA E&S Team**: Promptly report all concerns to the designated E&S team to enable them to initiate swift actions to address the issue.
**What to bring and wear?**

- Bring your own hats, sunscreen, and an extra T-shirt for the field trip
- Comfortable shoes
- Water bottles and snacks will be provided
- Insect repellent
- Any necessary medications.

**Medical Emergencies**

Addis Ababa is a modern city with good health infrastructure should you need medical attention. However, anyone requiring ongoing medical supervision or treatment should consult his or her regular physician before departure for Addis. Please ensure you subscribe to your own travel/health insurance. Should you require any emergency medical care during the mission, you may contact the ILRI Hostel front desk/reception at +251 11 617 2090.

**Emergency Numbers**

- Federal Police: 991
- Fire and Emergency Rescue: 939

**Contact Persons and Details**

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<td>Public Forum and Field Trip</td>
<td>Carolina Garcés</td>
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Supervision Meeting, CGIAR Consultation, ISC and PMC Meetings

Angelica Barlis
AICCRA Science Officer
Program Management Unit (PMU)
E-mail: a.barlis@cgiar.org
WhatsApp: +63 9175030543

AICCRA Events Coordinator
Program Management Unit (PMU)
E-mail: c.garces@cgiar.org
WhatsApp: +57 3155615899

Elizabeth Ngungu
AICCRA ESA & ET
E-mail: E.Ngungu@cgiar.org
Mobile/WhatsApp: +254 724 865 705

Ayalneh Mulatu
AICCRA ESA & ET
E-mail: A.Mulatu@cgiar.org
Mobile/WhatsApp: +254 720 778 115

Addah Magawa
AICCRA ESA & Ethiopia
E-mail: A.Magawa@cgiar.org
Mobile/WhatsApp: +251 94 240 9532

Anne Miki
AICCRA ESA & ET
E-mail: A.Miki@cgiar.org
Mobile/WhatsApp: +254 720 842659